

INITIAL EQUALITY IMPACT ASSESSMENT PRO FORMA 12 January 2007

Reviewed 18 September 2007 – All amendments in italics

Section: Environmental Protection	Names of those undertaking assessment: Mike Brown <i>Mike Brown</i> David Price <i>Mandy Braithewaite</i> Mick Start <i>Mick Start</i>	
Name of Policy to be assessed: Statement of Licensing Policy	Date of Assessment: 12 January 2007 <i>Reviewed 18 September 2007</i>	Is this a new or existing policy?: Existing <i>Existing policy revised following consultation and 3 year revision</i>
<p>1. Briefly describe the aims, objectives and purpose of the policy:</p> <p>a) The aim of the policy is the implementation of the Licensing Act 2003 in a fair and equitable way</p> <p>b) The objective is to implement the four licensing objectives as laid down in the statute</p> <p>c) The purpose of the policy is to specify how the council will implement</p>		
<p>2. What are the key performance indicators?</p> <p>Continual review with a <i>legislative</i> maximum of 3 years between reviews. No specific KPI's specified, but all applications are scrutinized to ensure that they meet the licensing objectives</p>		
<p>3. Who will be affected by this policy?</p> <p>The whole community</p>		
<p>4. Who is intended to benefit from this policy and in what way?</p> <p>The whole community <i>will benefit by a structured approach to licensing outcomes</i></p>		
<p>5. Are there any other organisations involved in the delivery of the service?</p> <p>The statutory consultees and immediate residents</p>		
<p>6. What outcomes are required from this policy and for whom?</p> <p>Achievement of the licensing objectives</p>		
<p>7. What factors/forces could contribute/detract from the outcomes?</p> <p>Changing minority groups require a review that the list of consultees are reviewed during the review process</p> <p><i>Dynamic change in minority groups may require further reviews of the policy on an ongoing basis</i></p>		

<p>8. Who are the main stakeholders in relation to the policy?</p> <p>The whole community <i>and relevant authorities</i></p>
<p>9. Who implements the policy, and who is responsible for the policy?</p> <p>Service Manager, Environmental Protection</p>
<p>10. Are there concerns that the policy <u>could</u> have a differential impact on different racial groups? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>11. Are there concerns that the policy <u>could</u> have a differential impact on men and women? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>12. Are there concerns that the policy <u>could</u> have a differential impact on disabled people? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>13. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of sexual orientation? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>14. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of age? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No concerns, Children are not restricted other than by legislation</p>
<p>15. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of religious belief? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No – widely advertised within the community</p>
<p>16. Are there concerns that the policy <u>could</u> have a differential impact on any other groups of people eg those with dependants/caring responsibilities, those with an offending past, those with learning difficulties, transgendered or transsexual people. If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>17. Are there any obvious barriers to accessing the service eg language, physical access?</p> <p>No – different formats available on request</p>

18. Where do you think improvements could be made?
None required
19. Are there any unmet needs or requirements that can be identified that affect specific groups. If yes, please give details.
No
20. Is there a complaints system?
Corporate Complaints Procedure
21. Do we monitor complaints by race, gender, disability, age, sexual orientation, religious belief?
Yes
22. Do we have feedback from managers or frontline staff?
Not applicable
23. Is there any feedback from voluntary/community organisations?
Yes – ongoing policy review of all sections of the community and local forums
24. Is there any research or models of practice that may inform our view?
Guidance from central government (Lacors & DCMS). Peer assessed by other Lincolnshire Authorities
25. Could the differential impact identified in 8 – 16 amount to there being unlawful discrimination in respect of this policy?
No
26. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy?
No
27. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?
Not applicable
28. Should the policy proceed to a full impact assessment?
No
29. Date on which Full assessment to be completed by
Not applicable

Signed (Lead Officer): Mike Brown... ..

Date:12 January 2007...

Signed (Lead Officer): Mike Brown

Date.....18 September 2007.....